



MCHL Parent Guidelines August 2020

Requirements:

- Parents and visitors will not be permitted in the building.
- All children with the exception of infants are required to enter and exit the building from the main upper level entrance.
- Parents are required to wear masks during drop off and pick up.
- Children 3 and above are required to come to school in a mask. They will not be required to wear it in the classroom all day.
- MCHL will screen every child daily upon entering the building. We will use a touchless thermometer to conduct temperature checks. Children will not be able to attend school if their temperature is 100.4° or above.
- Children will be required to sanitize their hands upon entering the building with adult supervision.
- Children's cubbies will be spaced apart.
- Children will be required to change their shoes prior to entering the classroom. Please send in an extra pair of shoes or comfortable slippers for your child to leave in school to wear in the classroom.
- All snacks and lunch are now required to come from home in a lunchbox and will be served in the classroom. Due to Covid-19 regulations, we are unable to provide snack or hot lunch.
- Backpacks will be permitted.
- Children will NOT be permitted to bring in toys or jewelry.
- Children will wash their hands upon entering the classroom and at regular intervals during the day.
- Groups will remain in the same room as much as possible with no more than one transition during the day.
- Playground equipment will to be sanitized between class groups.
- Everyone must wash their hands with soap and water for a minimum of 20 seconds every time they enter the classroom, use the bathroom and before and after they eat.
- Every child will be assigned his/her own space to work and eat. Children will also have their own supplies (pencils, scissors, crayons, eraser, etc.) to use which will be kept in a labelled container.
- Surfaces will be sanitized frequently.
- High touch surfaces will be sanitized after each use.
- Children with a fever of 100.4° or above will be sent home and not be allowed to return to MCHL without a mandatory note from their pediatrician.
- MCHL will provide a separate "isolation" room for children who exhibit any symptoms of Covid-19, and they will remain in that room until they are picked up.
- MCHL will not re-admit any child who displays any symptoms of illness (cough or fever) for at least 14 days.
- Any illness in your family should be reported to MCHL immediately.
- MCHL should be notified if family members will be travelling domestically or internationally.
- Extra cleaning and sanitizing will be enforced every evening after the children leave.
- MCHL will not be held responsible if your child is diagnosed with Covid-19.

- **Staff Regulations:**

- All employees will wear cloth face coverings that completely cover their nose and mouth.
- Employees must sanitize hands upon entry to the building.
- Daily temperature checks will be conducted upon entering MCHL.
- Staff members will be required to bring in a pair of slip on shoes to leave in the classroom.
- Staff members will be required to contact MCHL immediately if they or any of their family members have a fever or exhibit any symptoms.
- All equipment in the staff room will be required to be sanitized after every use (photocopier, laminator, paper cutter etc.)
- All staff members will be required to keep social distancing rules of six feet apart between other staff members.
- Staff members will remain in the same classroom everyday with the same group of children.
- All staff members have been trained on the new guidelines, regulations and sanitizing methods.
- Staff members will sanitize high traffic areas frequently during the day.
- No staff member displaying symptoms of COVID 19 will provide services to children. Symptomatic or ill staff may not report to work.